

LINCOLN TOWNSHIP PUBLIC LIBRARY  
VIRTUAL SPECIAL BOARD MEETING MINUTES  
AUGUST 27, 2020

**PRESENT:** President Linda Stocker, Vice President Megan Yore-Norbey, Treasurer Elizabeth Schiman, Secretary Pauline Yost, Trustee Diane Nye, Trustee Jennifer Cowan, Director Jessica Ishmael

**GUESTS:** Seth Penchansky and Jennifer Michalski from Daniels & Zermack Architects; and Jane Chronister from Demco

**CALL TO ORDER:** 4:24 p.m.

**DANIELS & ZERMACK ARCHITECTS PRESENTATION:**

Seth reviewed the three options that his firm has developed for Lincoln Township Public Library. These were first presented to the board on December 3, 2019.

He next took questions from the Board. Several of those questions concerned issues addressing the COVID-19 virus. He responded that the Board should consider ion generators to help air quality, limit capacity of rooms, and acrylic panels separating computers. The trends toward lower shelving and opening up spaces will also help.

**DEMCO PRESENTATION:**

Jane presented to the Board their services available to Lincoln Township Public Library. Demco partners with the library team to provide full interior design, furniture selection consultation,, and project management services through completion. They provide a six-step process to do this and there is no charge or obligation for this process. Demco does not do construction or electrical work.

Jane next took questions from the Board.

After both presentations, the board discussed both presentations and the options available to them. The Board plans to prioritize their needs/wants based on the options presented. These priorities should be submitted to the Facilities Committee in the next two weeks.

**NEXT MEETING:** September 15, 2020

**ADJOURNMENT:** 7:25 p.m.

Respectfully submitted,

Pauline Yost, secretary

