

Lincoln Township Public Library Board of Trustees

Tuesday, June 14, 2022 | 5:30 pm

Call to order: 5:30 pm by President Megan Yore-Norbey

Present: President Megan Yore-Norbey, Vice President Linda Stocker, Treasurer Jennifer Cowan, Trustee Elizabeth Carlson, Trustee Connie Weaver, Head of Finance & Operations Deb Christensen, Head of Library Services Mary Ann Ware, Joelle Wake, Brian Mortimer, Randy Flechsig

Absent: Secretary Suellen Klein

Public Comment: None

Additions to Agenda: Liz requested an addition to agenda #7: revised roof contract needing approval, update on HVAC assessment. The Board agreed to these changes.

Approval of the Agenda

- a). Approval of Minutes: Linda moved, Connie seconded, to approve the minutes from the Board meeting May 17, 2022. The motion passed unanimously.
- b). Approval of Treasurer's report: Liz moved, Connie seconded, to approve the Treasurer's report for June 2022 with check #'s 20416-20447. The motion passed unanimously.
- d) Correspondence: None

Governance and Administration- (Yore-Norbey)

- (a) Baroda Contract: received opinions from Attorney A. Seurynk, Accountant Mr. Scarpone, and Lincoln Township Clerk S. Loar-Porter that Baroda Township may not withhold library millage funds for an audit and the Library not voluntarily agree to such payment. Megan will forward this opinion to Baroda Township and request payment of library contract funds.
- (b) Interview Director Candidate: Joelle Wake was interviewed by board members. Board members unanimously voted to pursue hiring Joelle Wake.

Community and Government Relations (Weaver)

- (a) Tabled until July meeting

Building, Landscape, and Technology (Carlson)

- a) Roof: Liz moved to accept the revised contract with Future Construction for roof repairs noting the cost revision of materials of \$3,447.00 and addition of performance bond of \$4,320.00. Jenny seconded. Motion passed.
- b) HVAC: Allied Mechanics engineer was on site last week. Awaiting recommendations and specs.

Finance (Cowan)

- (a) none

Strategic Planning (Klein)

(b) Review of current Strategic Plan: Tabled until July due to search for new Director.

Operations and Staff (Stocker)

(c) Organization: Linda moved to accept the revised organizational chart, Jenny seconded.

Library Report (Christensen)

For the Good of the Library

Upcoming Service Area Meetings:

Royalton Township: Monday, July 11th | Second Mondays at 7pm
980 Miners Rd., Saint Joseph, 49085

Lincoln Township: Tuesday, July 12th | Second Tuesdays at 7pm
2055 W. John Beers Rd, Stevensville, 49127

Stevensville Village: Wednesday, July 13th | Second Wednesdays at 7pm
5768 Saint Joseph Avenue Stevensville, 49127

Baroda Township: Monday, July 18th | Third Mondays at 7pm
9091 1st Street, Baroda, 49101

Adjournment: 7:40pm

Next meeting July 19st, 2022

Respectfully submitted, Elizabeth Carlson, Trustee